

## Frequently Asked Questions On Training Credit Individual Member

**1. Who is eligible to receive the S\$100 training credit?**

Existing Individual members who renew their membership for FY2024/2025 will receive the S\$100 training credit. Please note that the training credit can only be utilised once the renewal process is completed. Additionally, this offer is not applicable to new members who join between 1 July 2024 and 30 June 2025.

**2. What is the validity period of the S\$100 training credit?**

The S\$100 training credit is valid for a year and is effective from 1 July 2024 to 30 June 2025. Only training programmes held during this period are applicable for the use of the training credit.

**3. What can I use the S\$100 training credit for?**

You can use the training credit to offset the cost of CPE training courses conducted by IIA Singapore. Please refer to the list of training courses available [here](#). However, please note that the training credit cannot be used for IIA Singapore conferences, symposiums, webinars, Learn-At-Lunch talks, and networking events.

Additionally, the training credit can only be used for one training course, and no refund will be made for any unutilised portion.

**4. How will I receive the S\$100 training credit?**

No physical or e-vouchers will be issued. IIA Singapore will maintain a record of the training credit utilised by each member.

**5. Can I transfer the S\$100 training credit to another member?**

The S\$100 training credit is non-transferable and cannot be exchange for cash.

**6. How should I use the training credit to offset the cost of the course that I am keen to attend?**

- a) Please complete the course registration form provided [here](#).
- b) Indicate in the registration form your intention to utilise the S\$100 training credit to offset the specified training course.
- c) Send an email to IIA Academy at [iia-academy@iia.org.sg](mailto:iia-academy@iia.org.sg), attaching the completed registration form.
- d) After deducting the training credit, an invoice for the course registration will be issued, indicating the remaining balance payable.

**7. Who should I contact if I have queries?**

Please write to us at [membership@iia.org.sg](mailto:membership@iia.org.sg) or call 6324 9029 and a member of the team will assist you with your queries.